

GRANITE PEAK BUDGET FOR FY 24-25					
	FY 22-23	FY 23-24	FY 24-25	Actual July-Nov 2023	Addtl Details/Explanations of Accounts
INCOME/Revenue					Most income budget derived by taking actual income through Nov (5/12) and taking a monthly avg x 12 months.
4111- Pledges, current year	245,801	237,049	253,443	118,377	\$238,119 actual \$\$ pledged ytd; \$15,324 is needed for '24-'25 or 6.4% over \$\$ pledged ytd
4111-401 Pledges, prior year	1,000	3,500	2,000		Pledges received this year that were due last year
Unpaid pledges	(5,000)	(5,000)	(6,925)		Negative amount to off-set end of year unpaid and reduced pledges.
4112 Plate collection	3,500	5,919			
4112.1 Plate Operations			5,618	4492	Half of total plate and checks for operations. We had some large plate donations early this budget year; should assume 50/50 split
4112.2 Plate - Board Designated - SOS			5,618	2341	Half (1/2) of total undesignated plate plus all designated checks
4112 Total Plate Collections			11,236		Total of all undesignated checks and cash collected
4113 Restricted Donation			6,700	4511*	Designated checks for SOS, LINC & Minister's Benevolence Fund; Budgeted number based on avg of 475 per mo. plus \$1000 for LINC (vs \$2700 act. LINC YTD as spec. circumstances this yr.)
4205 Investment Interest			2,645	2124	Interest income from savings accounts. YTD includes Brownlee; Budgeted number is avg 220 per mo. with Brownlee interest removed.
4500 MISCELLANEOUS					
Soup/Snack Lunches	2,500				No income; will be discontinued in year 3
4500-421 Services Auction	14,000	14,000	18,000	17186	Annual income from GP's Services Auction.
4500-424 Music Fundraiser	1,500	2,000	2,500	1402	Income from GP's Music Fundraisers. YTD: 582 Flurry; 820 Klezmer; Music Director thinks we can do more in 24-25; increasing to \$2500
4500-425 Special Fundraiser	1,000	1,000	1,350	562	Fundraisers to Minister's Benevolence Fund mostly bake sales and the food pantry
4500-426 Empty Bowls Income			30,000	21994	Income from EB; Budget assumes 8k in business sponsorships which was done in 2021
4500-427 Lovejoy Dinner Income			1,600	1585	Income from Lovejoy Dinner
4500-422 Rummage Sale	5,000	5,000	4,550		Income from GP's Rummage Sales; has not happend yet; 4507 actual in 22-23
4513 Other Income - (Donations)			1,000	419	Misc. Income like anonymous donations
4514 Fair Trade Store Income			2,505	1044	Monies collected from the sale of Fair Trade coffee
4515 Corp Income (Frys & Prev Amazon)	400	500	200	110	Monies collected from community business programs such as Fry's groceries
4516 Hospitality Coffee Collection			566	236	Monies collected from coffee basket on Sundays
4520 Rental Income	5,000	10,000	6,000	2,029	Rentals of our facilities to outside groups. Rentals are down; expected to increase with new renter and a goal of raising income next year 1000+ for the year
TOTAL 4500 MISCELLANEOUS			68,271		
TOTAL INCOME/Revenue	274,701	273,968	337,370		Additional Income due to accounts not previously included in old accounting system. 83927 subtotal of income without pledges needed
EXPENSES/Expenditures					
5110 MINISTER					
Minister Salary	76,821	58,894	61,839		2023/24 24/25 salary increased by 5%=\$2945 increase
Minister Addtl Earnings in lieu of insurance	5,800	5,800	5,800		Additional Compensation in lieu of insurance
5110-001 Minister Compensation		64,694	67,639	27252	Minister Compensation=Annual salary plus addtl earnings in lieu of insurance consistent with P&L
5110-004 Pension ER Paid 5%	4,131	4,286	4,432	1362.6	GP pays 5% of compensation towards pension once the person has worked 1000 hrs. in a year.
5110-05 Pension ER Match	4,131	4,286	4,432	1362.6	GP pays an additional 5% if employee adds an additional 5%
5110-09 Professional Expenses	5,000	5,000	5,000	2621.06	For conference, professional development, language study, books, memberships, etc.
5110-010 Group Life Insurance	594	594	594		Group Life Ins provided by GP
5110-012 Housing Allowance		21,000	21,000	8885	

TOTAL 5110 MINISTER	96,477	99,860	103,097		
5200 ADMINISTRATION					
5210 OFFICE ADMINSTRATOR					
5210-001 Administrator Compensation	13,763	24,531	27,300	9444	Budget based on UUA guidelines at \$21 an hr or 11.3% inc. from current \$18.87 (25 hrs per wk)
5210-002 Matching SS	1,053	1,877	2,088	722	Required 7.65% paid to Social Security
5210-004 Pension - Paid 5%	213	613	1,365	0	Pension increase is due to Admin being on staff a full year
5210-005 Pension - ER Match	213	613	1,365	0	GP pays an additional 5% if employee adds an additional 5%; not contributing yet
5210-008 Long Term Disability	179	318	355	72	LTD provided to all part-time staff at 1.3% of salary
Total 5210 OFFICE ADMINISTRATOR	15,242	27,952	32,473		
5230 ADMIN OPERATING EXPENSE					Administrative and office operating expenses
5231 Board of Trustees	200	200	100	0	Greeting cards for congregants, etc.; just placed an order for cards
5233 Copier Costs	1,300	1,300	1,200	446	Copier Lease Expenses; projected to spend \$1000; \$1023 '22-23; \$1066 '21-22
5237 Office Supplies & Postage	1,750	2,000	1,700	579.72	Copy paper, stamps, etc; reduced since we are projected to spend \$1400 based on actual ytd
5238 Media Consultant	3,000	1,500	1,500	680	Editing and uploading Sunday recordings to YouTube/website
5239 Tech Support	800	800	100	98.15	Connectors and supplies for tech; \$600 being reclassified to Media Tech & \$100 to Software
5240 Member Directory	100	100	-	0	Directory Expenses; zero spent ito date; 0 spent in 22-23; 0 spent in 21-22 (savings \$200)
5241 Administration - Other	300	300	150	50.52	Misc admin costs like background checks; \$150 moved to software
5244 Substitute pay - all staff	1,049	1,121	1,157	280	Expenses for substitutes for part-time staff (one week's pay for each position)
5245 Media Tech.	5,200	5,000	5,700	2125	Media Tech; 52 Sundays x100; 10 addtl events x 2 hrs x \$25 an hr; \$600 from Tech Support
5251 UUA/PSWD Dues	15,589	14,030	15,295	7015	Annual dues for GP's membership with the UUA national and district-wide
5253 Professional Expense (Part-time staff)	3,008	3,000	2,000	0	Prof Growth - staff; reduced as \$1500 has been spent in the past
55255 Software expenses		915	1,165	531.78	23-24 proj. at \$1276; \$250 moved from tech support and misc admin.; Gusto/Quick Books/Adobe
TOTAL ADMIN OPERATING EXPENSE	32,296	30,266	30,067		
TOTAL 5200 ADMINISTRATION	47,538	58,218	62,540		
5300 FINANCIAL MANAGEMENT					
5332 Accountant	6,300	6,300	8,500	3804	Weekly acctng services; based on act. ytd, year end will be \$9130. Inc. due to price increases and acctng transition.
5336 Insurance - Workers Compensation	1,000	1,000	1,000	216.25	Cost for worker's comp insurance
5337 Insurance - Liability + Umbrella	4,200	4,200	4,200	2543.5	Expenses for liability insurance incl umbrella coverage for trustees
Mortgage Principal	8,785	9,224	9,485		Not in P&L/Statement of Activity
5339 Mortgage Interest Expense	2,300	1,861	1,600	896.61	Expensed monthly with principle paid to Evergreen mortgage
5341 Transaction fees	750	325	1,000	578.81	Based on actual ytd, year end will be \$1389
TOTAL 5300 FINANCIAL MANAGEMENT	23,335	22,910	25,785		
5350 FUNDRAISING EXPENSE					
5350-001 Services Auction Expenses		2,850	3,100	2834.49	Expenses for Services auction; Auctria & Caterers
5350-002 Stewardship Expenses	3,150	3,350	3,600	1171	Expenses for Stewardship campaign; Dinner/Giver's Event
5350-003 Rummage Sale Expenses		50	50	0	Expenses for Rummage sales--for meals; hasn't happened yet
5350-004 Music Fundraiser Expenses		700	700	701	Expenses for Music Fundraisers; Split with GP
5350-005 Special Fundraiser Expenses		50	50		Expenses for any special fundraiser; bake sale

5350-007 Empty Bowls Expense			30,000	1477	New income & expense lines in Quick Books Online (QBO); 1477 expenses in 23-24 plus 400 clay for 24-25 plus 1500 shed and 500 for pop up and canopy=3877 operating expenses for 24-25.
TOTAL 5350 FUNDRAISING EXPENSE	3150	7,000	37,500		Increase is due to new expense line in QBO (there is a new income line also)
5400 COMMUNICATIONS/ PR					
5441 Marketing	705	800	900	430.32	Advertising expenses like Yavapai Symphony; just joined Chamber of Commerce
5443 Website	200	200	300	172.28	Website fees
TOTAL COMMUNICATIONS	905	1,000	1,200		
5500 BUILDINGS AND GROUNDS					
5501 Janitorial Services	9,200	10,000	10,000	4180	Weekly cleaning of both buildings
5503 Supplies	400	420	500	107.75	Janitorial supplies
5505 Fire Monitor Service - 882	900	945	1,000	770.26	Fire warning system expenses
Projects	5,500				One time projects; will be part of capital expense and amortized from reserve unrestricted funds
5507-018 Equipment	2,500				One time expenses; will be part of capital expense and amortized from reserve unrestricted funds
5507-019 Landscape/plowing	2,100	2,000	3,000	285	Adding a monthly service and annual tree pruning contract
5507-023 On-Going Maintenance	3,000	3,000	6,000	1120.27	Added 3K to maintenance for building repairs and upkeep which had not been budgeted
TOTAL BUILDINGS AND GROUNDS	23,600	16,365	20,500		
5600 UTILITIES					
5621 Gas - 882 Sunset	1,200	1,700	1,700	169.02	Winter months coming up
5622 Internet - 882 Sunset	2,280	3,200	1,800	773.94	24/25 budget split out to two different vendors/accounts in the P&L: 5622 Internet & 5623 Telephone for 882 Sunset. Prev budget years had these combined. Internet/Sparklight now \$127.50 per month. Red. next year to \$1800 which is still \$150 per month in case of increase.
5623 Telephone - 882 Sunset			1,100	456.92	24/25 budget split out to the two different vendors and accounts in the P&L: 5622 Internet & 5623 Telephone for 882 Sunset. Previous budget years had these combined.
5624 Internet - 885 Sunset	1,200	1,700	100	42.87	Wifi service has been cancelled due to reconfiguration by Tim Korade; now wifi comes from 882
5625 Elec Svc - 882 Sunset	3,250	2,000	2,000	1114.89	
5626 Elec Svc - 885 Sunset	3,000	2,000	2,000	563.06	
5627 Water - 882 Sunset	2,300	2,050	2,050	679.92	
5628 Water - 885 Sunset	1,150	1,350	1,150	435.32	Projected to spend \$1020; \$900 '22-23; \$1000 '21-22 (\$200 savings)
TOTAL 5600 UTILITIES	14,380	14,000	11,900		
5700 FAITH DEVELOPMENT					
5710 FD COORDINATOR					
5710-001 FD Coord. Comp. (15hrs/wk)	9,984	13,354	15,210	5409.92	Increase to \$19.50 per UUA guidelines which is 13.9% increase from current rate of \$17.12 (15 hrs per wk)
5710-002 Coordinator, Matching SS	764	1,023	1,164	413.87	Required 7.65% paid to Social Security
5710-009 Long Term Disability	130	174	198		LTD provided to all part-time staff at 1.3% of salary
TOTAL 5710 FD COORDINATOR					
5711 EARLY CHILDHOOD ASST					
5711-001 E Childhood Asst. Comp (2hrs)	2,596	1,780	1,872	770.40	Increase to \$18 an hr per UUA guidelines=5.2% inc. over current rate of \$17.12. (2 hrs per wk)
5711-002 E. Child Asst. Matching SS	199	136	143	58.93	Required 7.65% paid to Social Security
5711-009 E. Child Long Term Disability	34	23	24		LTD provided to all part-time staff at 1.3% of salary
TOTAL 5711 EARLY CHILDHOOD ASST	13,707	16,490	18,611		

5720 OTHER FD EXPENSE					
5721-017 Supplies	1,000	1,050	1,350	332.20	
5722 FD Training, incl OWL & Camps	250	500	500	624	
5723 Child Care	2,500	2,625	2,325	318.55	
5726 Adult Faith Curriculum & Supplies	200	210	210		
TOTAL OTHER FD EXPENSE	3,950	4,385	4,385		
TOTAL 5700 FAITH DEVELOPMENT	17,657	20,875	22,996		
5800 WORSHIP MINISTRY					
5811 Speakers	2,500	2,000	2,500	1000	
5812-017 Supplies	500	250	250	0	Supplies for Worship; candles, flowers, able coverings etc.
TOTAL 5800 WORSHIP MINISTRY	3,000	2,250	2,750		
5900 MUSIC					
5910 MUSIC DIRECTOR					
5910-001 Music Director Comp. (15hr/wk)	17,360	18,580	17,875	5716.8	Increase to \$25=5% increase from current rate of \$23.82. Budgeted for 15 hrs a week for 11 months of work; Previous budgets were budgeted at 12 months but Music Director works and gets paid for 11 mos. Full year would be \$19500 and 11 months is \$17875
5910-002 Music Director Matching SS	1,328	1,421	1,367	437.34	Required 7.65% paid to Social Security
5910-027 Long Term Disability	226	241	232		LTD provided to all part-time staff at 1.3% of salary
TOTAL 5910 MUSIC DIRECTOR	18,914	20,242	19,475		
5930 MUSIC OTHER EXPENSE					
5931 Special Music	750	750	1,200	250	Expenses for outside musicians; \$100 ind./\$250 group
5932 Supplies & Expenses//piano	600	750	850	435.78	piano tuning, minor repairs, moisture additive and pads etc.
5933 Choir Sheet music	600	600	600	0	Expenses for purchased music; does anticipate purchasing music
5934 Worship Service Accompanist	3,050	3,900	4,160	1612.5	Accompanist for Sunday services; \$80/SundayX52
5935 Choir Accompanist	1,680	1,680	1,920	770	Accompanist for rehearsals; \$40/rehearsal x 48
TOTAL 5930 MUSIC OTHER EXPENSE	6,680	7,680	8,730		
TOTAL 5900 MUSIC	25,594	27,922	28,205		
6000 SOCIAL JUSTICE MINISTRY					
SJ Coordinator Comp.	12,980				
SJ Coordinator Match SS	993				
SJ Coordinator LTD ins.	168				
SJ Coordinator Travel	200				
TOTAL SJ COORDINATOR	14,341				
6020 OTHER SJ EXPENSE					
6021 Projects/Program Expenses	750	750	750	717.2	Expenses for SJ work
6022 Green Team	200	360	-	0	This is now part of Social Justice so a separate expense line is no longer needed per Patty Willis
6023 UUSC (\$1/member)	145	125	125	0	Expenses of supporting the UU Service Committee
6024 UUJAZ	850	733	733	0	Expenses in support of our UU Arizona-wide organization
6025 Lovejoy Dinner Expenses			1,936	1748.9	This does not include Lovejoy Awards which gets paid from the Pettit SJ Fund
TOTAL 6020 OTHER SJ EXPENSE	1,945	1,968	3,544		

TOTAL 6000 SOCIAL JUSTICE MINISTRY	16,286	1,968	3,544		
6100 COMMUNITY MINISTRY					
6100-001 Membership Supplies	600	600	1,000	682.21	New member materials, name tags, mugs, packets
6100-002 Hospitality Supplies	100	150	1,588	914.29	coffee filters, coffee, supplies, milk, monthly birthday cakes, workshop luncheon
6100-003 Care Team Supplies	50	50	100	26.4	postage and get well cards
6100-004 Fair Trade Supplies			1,815	\$718	expenses to stock the Fair Trade store
6127 Library	50		150	\$0	New coordinator; budgeting for some new books next year
TOTAL 6100 COMMUNITY MINISTRY	800	800	4,653		
6200 LEADERSHIP DEVELOPMENT					
6204 Leadership Training	800	800	800	0	GA and Regional Conf attendance; Regional Conf in April and anticipates more people going to GA in June than Ethan Davis % allows; plus other Leadership Devlpt Team needs
TOTAL 6200 LEADERSHIP DEVLPT	800	800	800		
6300 PROGRAM CHARITY EXPENSE					
6300-001 Charitable Org. Contrib.			6,766	2819	SOS checks, food banks
6300-002 Supplies (i.e. Min Ben/Linc)			2,254	939.01	Incl LINC, Min Ben, food pantry, gifts
6300-003 Emergency Assistance			2,880	2400	individual charitable emergencies (from Min Ben Fund)
TOTAL 6300 PROGRAM CHAR. EXP.			11,900		
TOTAL EXPENSES	273,522	273,968	337,370		Total Expenses include new expense accounts not previously included in old accounting system.